



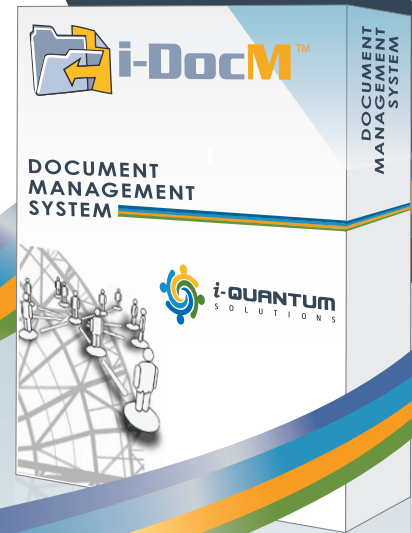
i-DocM™

i-QUANTUM
SOLUTIONS

ASSET DOCUMENT MANAGEMENT SOLUTION



i-DocM™ is a web based document management system which allows secure encrypted user access via the internet.



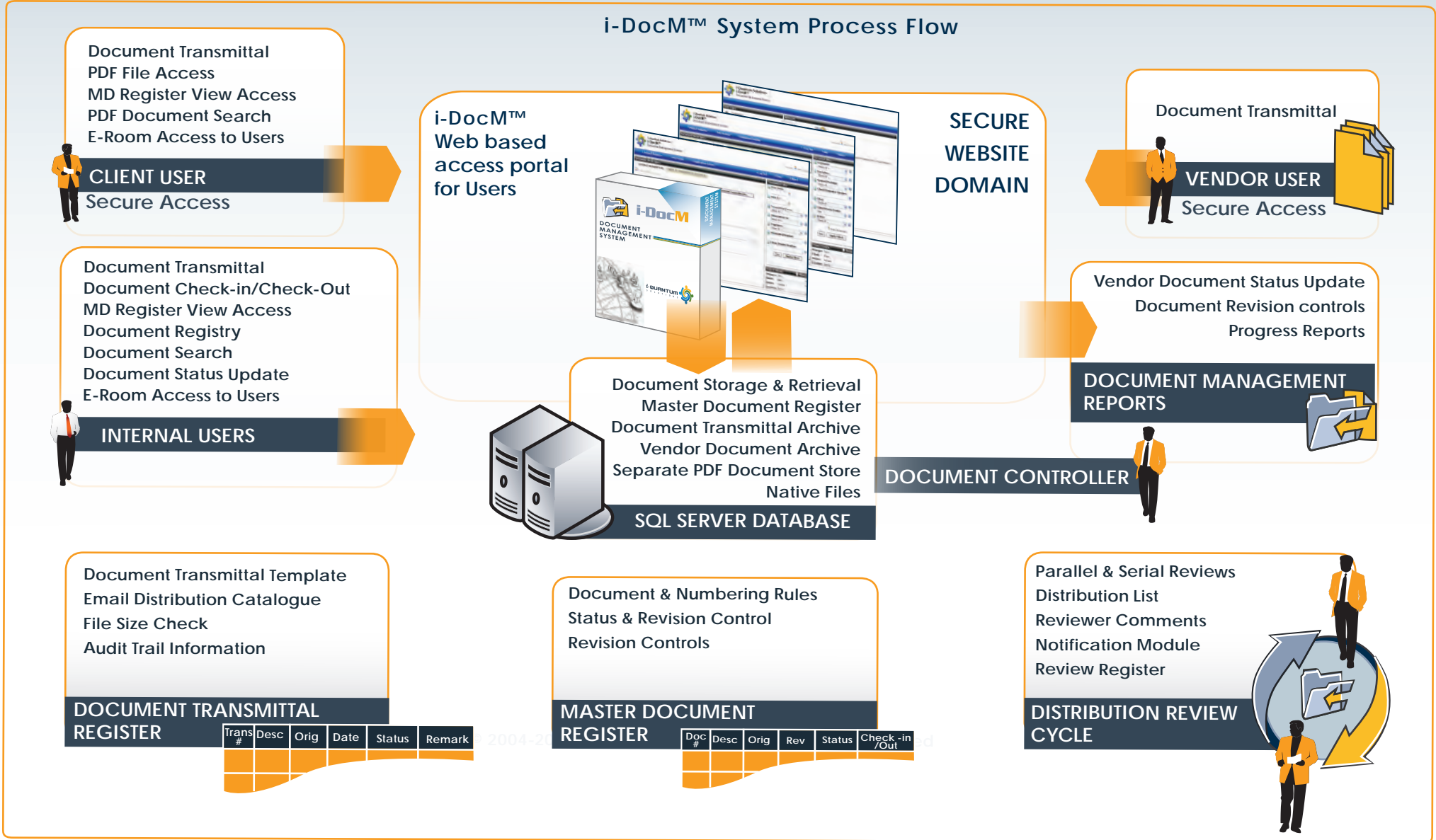
Key features of i-DocM™

- WEB-BASED SYSTEM ■
- EASILY CONFIGURABLE TO MATCH ANY DOCUMENTATION PROCESSES ■
- SEARCH ENGINE FOR DOCUMENTS AND TRANSMITTALS ■
- INTUITIVE STORAGE STRUCTURE ■
- EXTERNAL PORTAL FOR 3RD PARTY DOCUMENT SUBMISSIONS ■
- BUILT-IN TRANSMITTAL MODULE ■
- INTEGRATED PROGRESS REPORTING ■
- INTEGRATED DISTRIBUTION REVIEWS ■



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i-DocM™ System Process Flow



Document Transmittal
 PDF File Access
 MD Register View Access
 PDF Document Search
 E-Room Access to Users

CLIENT USER
 Secure Access



i-DocM™
 Web based
 access portal
 for Users



**SECURE
 WEBSITE
 DOMAIN**

Document Transmittal

VENDOR USER
 Secure Access

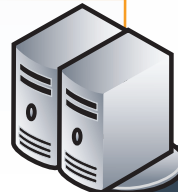


Document Transmittal
 Document Check-in/Check-Out
 MD Register View Access
 Document Registry
 Document Search
 Document Status Update
 E-Room Access to Users

INTERNAL USERS



Document Storage & Retrieval
 Master Document Register
 Document Transmittal Archive
 Vendor Document Archive
 Separate PDF Document Store
 Native Files



SQL SERVER DATABASE

Vendor Document Status Update
 Document Revision controls
 Progress Reports

**DOCUMENT MANAGEMENT
 REPORTS**



DOCUMENT CONTROLLER



Document Transmittal Template
 Email Distribution Catalogue
 File Size Check
 Audit Trail Information

**DOCUMENT TRANSMITTAL
 REGISTER**

Trans #	Desc	Orig	Date	Status	Remark

Document & Numbering Rules
 Status & Revision Control
 Revision Controls

**MASTER DOCUMENT
 REGISTER**

Doc #	Desc	Orig	Rev	Status	Check-in/Out

Parallel & Serial Reviews
 Distribution List
 Reviewer Comments
 Notification Module
 Review Register

**DISTRIBUTION REVIEW
 CYCLE**

